

## **Individual declaration of commitment concerning confidentiality**

(to be signed by each member of the research project)

I, (full name, position, institution), researcher on the research project entitled (name of the research project),

HEREBY DECLARE that:

I will comply with all the terms of the declaration of commitment concerning confidentiality signed by the representative of my research centre and will use the data indicated in the research proposal in accordance with the conditions and terms of use attached to the declaration of commitment.

- a) I will use the data only for the purpose specified in the research proposal.
- b) I will be the custodian of the data and any username and password associated with it.
- c) I will ensure that the results of the analyses are not or cannot be disclosed together with other information in the public domain.
- d) I will acknowledge the data and the source in any research report or publication and will state that the results and conclusions drawn from the data used are my own and not those of Idescat or any other statistical body releasing the data.
- e) I will provide Idescat with the references of publications and other research reports based on this data set.
- f) I will preserve the confidentiality of information relating to identifiable individuals, households and/or organisations in the data set.
- g) I will submit the complete final result of my work for verification of confidentiality to the relevant Idescat staff (in the case of access to secure-use files).
- h) I will destroy the released data set and any data or variables derived from it at the end of the research period specified in the research proposal and sign a statement assuring that all data have been destroyed.
- i) I will comply with any other conditions notified to me by Idescat (e.g. publication guidelines).
- j) I will immediately inform Idescat of any breach of the rules of confidentiality established in the declaration of commitment or in the conditions and terms of use of confidential data for scientific purposes.

And I also undertake to do the following:

- a) I will not use the data (scientific-use files) outside the premises of the research centre.
- b) I will not allow unauthorised users to access the data set.

- c) I will not use the data for scientific purposes before Idescat verifies their confidentiality (in the case of access to secure-use files).
- (d) I will not delete the data or any part thereof (in the case of access to secure-use files).
- e) I will not attempt to link the data with other data sets (including public data sets), whether provided by Idescat or not, unless expressly agreed.
- f) I shall not seek to identify any individual record (person, household, company, etc.) in the data set, nor will I claim to have done so.
- (g) I will not publish or disclose any information or results that identify any individual record or that could lead to the identification of an individual record.
- d) I will use the data set only for the purposes specified in the research proposal.

I declare that I have read all the above clauses, that I am responsible for the correct use of the data and the data access system, and that, if I do not comply with these clauses, my access to the data set will be withdrawn and I will be liable for any other sanctions that may be determined by my research centre.

Signature of the researcher

Barcelona, dd/mm/yyyy

#### **Information on data protection**

Data controller: Statistical Institute of Catalonia

Purpose: Your data will be processed for the management derived from the processing of requests for statistical information for scientific purposes.

Rights of the data subject: You may access your data, request its rectification or erasure, and oppose or restrict its processing by sending your request to Idescat by email at [adpd@idescat.cat](mailto:adpd@idescat.cat) or by post to Via Laietana 58, 08003, Barcelona, providing proof of your identity.

Additional information: Please refer to the [data protection policy](#).